

**Title: DOG WALKER**

**Classification: Part-time, 8 -15 hours a week, primarily PM shifts must be available some mornings and weekends. Schedule will vary week to week.**

**Reports to: The Executive Director**

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**Job Summary:**

**This staff member is responsible for walking the dogs in the shelter building.. This staff member should follow the route as set forth by the Caregiving department. The route should either be down to the second street intersection or down to the end of Bowen.**

**Principal Duties and Responsibilities:**

- 1. Follow specific feeding, handling, etc., guidelines as instructed by Caregiving staff and/or Medical Coordinator**
- 2. Always scoop kennels**
- 3. Never put a dog back in a dirty kennel**
- 4. Check exercise runs for waste**
- 5. Ensure all dogs have access to water outside, weather permitting**
- 6. Double check all front kennels are locked**
- 7. Dispose of waste in proper areas**

**Job Qualifications:**

**This is an hourly position, requiring the following:**

- 1. Ability to lift 50 pounds unassisted.**
- 2. Have mature judgement and ability to interact with shelter staff and volunteers in a courteous and professional manner.**
- 3. Have the ability to learn and implement training techniques as well as positive handling skills with the animals.**
- 4. Understand the tasks involved can be physically demanding.**
- 5. Punctuality.**

**Relationship:**

**This position works closely with all shelter staff and will do their best to be a part in helping to create and maintain a pleasurable work environment that encourages teamwork.**

**Account of Measurability:**

**The person selected to fill this position will be evaluated by his/her ability to perform the duties and responsibilities described in Dog Walker job description.**